**Food costs:**

**Main course** reduced from $20 to $15.  Meal to be modelled on the idea of a "fowl supper"; i.e. some sort of poultry and root vegetables.   **Barb** is looking into this; possibly a chicken casserole.  Buffet style. Time allowed for actual "meal" somewhere around 45 - 60 minutes.  Church to ensure that vegetarian and GF options are available.  Thank you **Barb**!

**Appetizer costs** to be reduced from $10 to $7. **Gina** proposing mini quiche (vegetarian and meat options) as well as a GF option.  Also included is support for a non alcoholic punch.  Appetizers and punch to be completely self serve.  Cocktail napkins and small plastic glasses to be sourced by group - we will add $100 to budget for a "miscellaneous" line.

Discussion occurred concerning whether $10 would be enough to cover cost of **dessert and one cocktail** in the bar.  Myra/Sheila/Helen to follow up (*NOTE: we stopped by the bar and left a note for Johnny the Chef to call Myra.)*

**Promotion and advertising costs:**

**Mary Moore** to provide us with printing costs for the following proposed package:

* 8 page program (180 or whatever is the most cost effective
* postcards/rack cards to be used as a "takeaway" item and placed throughout  local/regional venues. (500?)
* posters - possibly 100

Everything to be available electronically as well.

Idea is to have advertisements offset the cost of above (Mary has kindly offered to give us look and feel and co-ordinate this)

We will need to have content for  program and other printed materials **20 business days prior** to when we need to have t hem ready for distribution.

**Jim** suggests that when potential advertisers are approached to buy space in program/post cards they be asked if they would like to "sponsor" a dinner for one or several cast members as well.

*STILL TBD: who should be approached to buy advertising?  and which Spencerville member(s)of our group will do the approaching?*

**Banking and ticket sales:**

**SBCC**to open a bank account for purposes of this exercise.  will need to be opened to receive any revenue from grants/sponsorships/ticket revenue - likely later in the summer.  **Roshan** to take care of this.

Will be using eventbrite for tickets, so that $ can be funnelled directly into this bank account.  **Mary** to work with **Roshan** to set this up when the time comes.

**Hay Wagon for transport :**

**Barb** to approach her connections with the Fair to see how feasible it would be for the Fair to provide enough transportation for 60 people (2 possibly three times)  from the Mill to the Church, and then from the Church to the Bar.

What are the liability implications?  Is there a driver?  Does he/she need a second person on the wagon?

What would the cost be if we had to "buy" the service?

What else should we know about this part of the event?

How would the Fair like to be recognized in the program if they were to do this for the event?

**Videotaping**

**Jim** to approach potential videographer to assess feasibility  and potential costs of videotaping.

**Costumes and props**

Given uncertainty surrounding this, decision has been made to include $500 for potential costs.  **Helen V.**to co-ordinate costumes. *(and props?)*

**Rehearsal Space**

Wherever possible, we will use the Church - thank you!!!! - rehearsals to begin July/August as per the timelines.

**NEXT STEPS**

Those who have taken on specific tasks will get back to Myra with results with two weeks - say by ***January 31st.***

We will then revise the budget accordingly and ensure that Sheila Fawcett has all the info she needs to work on the grant.

We will also fill in the details on the timeline.

Sheila & Myra to continue with their research and have a draft complete for review for factual errors by the end of April.  (**Jim** to check to see if church records are in existence for weddings in 1929-31 or any part of that time period.)

*Tag line* - we are open to suggestions!!!!